



Via Hand Delivery or U.S. Mail or Electronic Mail

September 24, 2019

Lessee
Address

**RE: REQUIREMENT OF A SIGNED LEASE TO BE A TENANT OF THE RICHARD B. RUSSELL
REGIONAL AIRPORT, FLOYD COUNTY, GEORGIA.
(AIRPORT POLICY NUMBER 19-03)**

This policy letter delineates the necessity of a signed lease to be a tenant of the Richard B. Russell Regional Airport (RMG), Floyd County, Georgia.

SIGNED LEASE REQUIREMENT

To become a tenant of the Richard B. Russell Regional Airport, Floyd County, Georgia, a person or entity must sign an appropriate lease presented by the Airport or a Floyd County, Georgia, representative. The signed lease must then be returned to the Airport manager's office.

On behalf of Floyd County and the Richard B. Russell Regional Airport, we value your presence and we look forward to the continued safety of all persons and to the protection of tenant and airport property. If I can be of assistance, please let me know.

John Carroll

John Carroll, C.M. | Airport Manager
Richard B. Russell Regional Airport
304 Russell Field Road | Rome, GA 30165
[706-295-7835](tel:706-295-7835) | carrollj@floydcountyga.org

JDC
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