



**AGENDA
ADMINISTRATIVE SERVICES COMMITTEE**

May 23, 2024 9:00 A.M.

Caucus Suite 204

- I. Call to Order**
- II. Review Minutes from Previous Meeting**
- III. Public Participation**
- IV. Purchasing**
- V. County Clerk**
- VI. Information Technology (IT)**
- VII. County Manager**
- VIII. Human Resources**
 - a) Reclassify Administrative Assistant III to Administrative Assistant IV in HR
- IX. Finance**
 - a) April Financials
 - b) 2023 Audit Update
- X. Court Administrator**
- XI. Parks and Recreation**
- XII. Tax Assessors**
- XIII. Chief of Staff Report**
- XIV. Chair's Report**
- XV. Other Business**
- XVI. Adjourn**