A RESOLUTION OF THE BOARD OF COMMISSIONERS OF FLOYD COUNTY, GEORGIA, AMENDING SECTION 1-10 and 1-12 OF THE RULES OF PROCEDURE FOR FLOYD COUNTY, COMMISSION; AND FOR OTHER PURPOSES

WHEREAS, on February 9, 1999, Floyd County, Georgia adopted Rules of Procedure for Floyd County Commission (the "Rules") which were previously amended on or about February 23, 2011, April 9, 2002, March 9, 2010, May 8, 2012 and January 22, 2013; and

WHEREAS, the board of Commissioners of Floyd County is desirous of amending said Rules with regard to Public Participation; and

WHEREAS, an amendment has been proposed in accordance with Section 1-14 of the Rules;

NOW, THEREFORE, BE IT RESOLVED that the Rules of Procedure for Floyd County Commission are hereby amended as follows:

- 1. Section 1-10 of the Rules is hereby deleted and the following is inserted in lieu thereof: "Section 1-10. Order of Business. All regular board meetings should follow an established order of business. The order is as follows:
  - I. Call to Order
  - II. Invocation and Pledge
  - III. Approval of Agenda
  - IV. Approval of Minutes
  - V. Special Recognitions
  - VI. Proclamations
  - VII. Public Participation regarding matters on the Agenda
  - VIII. First Reading
  - IX. Second Reading/Public Hearing
  - X. Resolutions
  - XI. Chairman's Report
  - XII. Commissioner's Report
    - A. Administrative Services Committee
    - B. Public Safety Committee
    - C. Public Utilities & Transportation Committee
    - D. Elected Officials Committee
    - E. Special Committee Reports
  - XIII. Clerk's Report
  - XIV. County Manager's Report
  - XV. Attorney's Report
  - XVI. Consent Agenda
  - XVII. Old Business
  - XVIII. New Business
  - XIX. Other Business
  - XX. Public Comment on Non-Agenda Items
  - XXI. Adjournment"

- 2. Section 1-12 of the Rules is hereby deleted and the following is inserted in lieu thereof:
  - "Section 1-12. Public Participation. Public Participation in meetings of the board of commissioners shall be permitted in accordance with the provisions of this Section.
  - **1-12-01. Public Participation Period**. The Public Participation Period shall consist of both a period of Public Participation regarding matters on the Agenda and a period of Public Comment on Non-Agenda Items. An individual shall only be allowed to speak for three (3) total minutes during the Public Participation Period, regardless of whether they wish to speak on matters that appear on the Agenda or on Non-Agenda items.
  - 1-12-02. Public Participation regarding matters on the Agenda. Public participation regarding matters appearing on the Agenda shall be heard immediately following any Special Recognitions and Proclamations to allow input prior to decisions being made on items appearing on the Agenda. Members of the public who wish to comment on a subject on the Agenda must sign up with the Floyd County Clerk prior to the beginning of the meeting and state the subject matter he or she wishes to address.
  - 1-12-03. Limitation on Public Participation regarding matters on the Agenda. The period of Public Participation regarding matters on the Agenda will last no more than thirty (30) total minutes with up to ten (10) individuals being permitted to speak for up to three (3) minutes a piece. No more than ten (10) individuals shall be permitted to speak during the period of Public Participation regarding matters on the Agenda. After signing up, members of the public may speak for three (3) minutes, only once. When an individual's three (3) minutes has expired, the individual will cease speaking and leave the podium. Individuals may not yield their time to another person or allow another person to use any portion of his or her allotted time. Individuals may not use their three (3) minutes to read materials prepared by another person. An individual may not speak more than three (3) minutes during the public participation period, regardless of how many individuals sign up to speak at any given meeting. Members of the public will be recognized to speak by the Chair in the order in which they sign up immediately prior to the meeting.
  - **1-12-04. Public Comment on Non-Agenda Items.** Public Comment on Non-Agenda Items shall be heard immediately before Adjournment of the meeting. Members of the public who wish to comment on an item not appearing on the Agenda must sign up with the Floyd County Clerk prior to the beginning of the meeting and state the subject matter he or she wishes to address. Only items pertaining to county business may be brought before the board during the public comment period.
  - 1-12-05. Limitation on Public Comment regarding Non-Agenda Items. The period of Public Comment regarding matters not appearing on the Agenda will last no more than thirty (30) total minutes with up to ten (10) individuals being permitted to speak for up to three (3) minutes a piece. No more than ten (10) individuals shall be permitted to speak during the period of Public Comment regarding matters not appearing on the Agenda. After signing up pursuant to the requirements in Sub-Section 1-12-04, members of the public may speak for three (3) minutes, only once. When an individual's three (3) minutes has expired, the individual will cease speaking and leave the podium. Individuals may not yield their time to another person or allow another person to use any portion of his or her allotted time. Individuals may not use their three (3) minutes to read materials prepared

by another person. An individual may not speak more than three (3) minutes during the public comment period, regardless of how many individuals sign up to speak at any given meeting. Members of the public will be recognized to speak by the Chair in the order in which they sign up.

**1-12-06.** Use of Materials or Demonstratives during Public Participation Period. Anyone wishing to use printed materials or demonstratives during the Public Participation Period must submit a copy of said materials or demonstratives to the to the Office of the Floyd County Clerk no later than Noon (12:00 PM) on the day before the meeting. Individuals who fail to submit the materials or demonstratives in advance, as provided in this subsection, will not be allowed to use said materials or demonstratives unless specifically requested by a majority of the board. Materials or demonstratives submitted during the periods of Public Participation shall not become part of the Record of the meeting unless a motion is made by a member of the board and a majority of the board votes to include the material in the official Record of the meeting.

**1-12-07. Decorum.** Members of the public shall not make inappropriate or offensive comments at a board meeting and are expected to comply with the rules of decorum established for commissioners in the Rules of Procedure for Floyd County Commission. Individuals who violate any rules of the board may be ruled out of order by the chairman or on a point of order made by a commissioner. A majority vote of the board will rule on the point of order. An individual who violates the rules of decorum may be removed from the meeting at the direction of the Chair.

**1-12-08. Public Hearings.** The board may schedule public hearings for the purpose of soliciting public comment on any subject of interest to the board. Hearings may be held in conjunction with a regular meeting, prior to or following a meeting of the board or at such other places and times as the board may determine. No official action shall be taken at a public hearing that is not held in conjunction with a regular meeting."

- 3. Except as specifically modified herein, the Rules of Procedure for Floyd County Commission shall remain in full force and effect.
- 4. All County resolutions and ordinances inconsistent with this Resolution are hereby repealed.

SO RESOLVED, this the 28th day of February, 2023.

Allison Watters, Chairperson Board of Commissioners,

Floyd County, Georgia

Attest:

County Clerk